

# REQUEST FOR USE OF WPOA FACILITIES

Name: \_\_\_\_\_ Wildwood Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_ (How to reach you during event)

Date Facilities will be used: \_\_\_\_\_ Hours: from: \_\_\_\_\_ to: \_\_\_\_\_

Purpose: \_\_\_\_\_

Number of quests: \_\_\_\_\_ (Over 46 requires additional insurance and porta potty)

Number of temporary guest parking permits needed: \_\_\_\_\_ (Parking area will be designated by manager.)

## FACILITIES TO BE USED (Please check all that apply):

- Clubhouse
- Kitchen (includes all appliances)
- Picnic Grove
- Beach Picnic Area – Specify Which Beach: \_\_\_\_\_
- Other (Please Specify): \_\_\_\_\_

## FURNISHING NEEDED (Check all that apply and quantity needed where applicable)

- Resin Chairs (45 available) Quantity: \_\_\_\_\_
- Plastic Tables (6 available) Quantity: \_\_\_\_\_
- Picnic Tables / Quantity: \_\_\_\_\_
- Large 30 cup Coffee Pot
- Bingo
- TV Remote
- Other (Please Specify): \_\_\_\_\_

## **Members using WPOA facilities are bound by the rules and conditions as outlined below:**

1. Use of facilities is restricted to members who are current in their dues and assessments and their guests.
2. All requests must be submitted in writing to the Community Manager for prior approval.
3. Other WPOA members cannot be denied concurrent access to facilities.
4. Members are responsible for their guests' actions.
5. Member's guests are not allowed to bring in watercraft, including inflatable rafts.
6. The WPOA President or Community Manager is authorized to terminate any function if it determines that illegal, dangerous or destructive activities are taking place, including but not limited to guest's watercraft being launched into pond.
7. WPOA maintains the right to deny any request for any reason deemed appropriate.
8. Members are responsible for leaving the facilities clean. (Broom, dustpan, and mop will be provided.)
9. Members requesting permission for use must submit a \$250 security deposit and a \$25 non-refundable rental fee. All or a portion of the security deposit will be returned upon inspection by WPOA staff. If actual damage or cleaning costs incurred are greater than the amount of deposit, the member will be responsible for all additional costs. Please submit two separate checks: \$250 and \$25.

Signature of WPOA member indicates agreement to compliance with above rules and conditions. \*Approval is not guaranteed until signed by WPOA president or Community Manager.

\_\_\_\_\_  
WPOA Member

\_\_\_\_\_  
\*WPOA President or Community Manager

## **WPOA GUEST POLICY GUEST/RENTER USE OF WPOA FACILITIES**

All WPOA members in good standing will receive two guest passes and two guest parking permits each year. These should be requested at the same time as car and boat stickers.

WPOA members in good standing may invite guests/renters to use the WPOA Amenities including but not limited to: beaches, parking areas, club house, walking trails. Wildwood non-members, and members not in good standing, may not use WPOA amenities or invite guests or renters to use WPOA facilities. WPOA members in good standing may NOT transfer member rights or guest privileges to non-members or a non-member's family members or to members not in good standing or their family members.

\* If a WPOA member is not present with guests at a WPOA facility, the guest must have a bona fide guest pass with them at the facility. If more than one guest will be together in one area without the member, just one pass is needed for the entire group.

If a guest parks at a WPOA parking facility, a bona fide parking permit must be displayed on the driver's side of the dash board. (No permit is needed to drive on WPOA roads or to park on member's private property.)

Guest passes and guest parking permits will be reissued annually, along with vehicle and boat stickers. They will be on card stock and laminated for durability.

All guests are required to adhere to all WPOA rules and regulations. WPOA members are responsible for advising guests of such rules and regulations. WPOA members are highly encouraged to post the printed RULES AND REGULATIONS, in their cottages, where they can be read by guests. The WPOA reserves the right to revoke the guest pass of anyone not following the WPOA rules and regulations, related policies and/or the laws of the State of Massachusetts.

Valid guests may NOT invite guests of their own.

Guests may NOT bring in outside boats. Please allow your guests to use your boats that are registered and stickered.

If more than 10 guests will be present at any given time at a WPOA facility, a WPOA member MUST be present. The WPOA member MUST advise the WPOA OFFICE so that special arrangements can be made for sharing WPOA facilities. Additional one-day guest passes and parking permits may be obtained from the Office with advance notice.

Misuse of a guest pass or guest parking permit may result in its being revoked for the remainder of the year.

If a guest pass or guest parking permit becomes defaced or destroyed, it must still be brought to the Office so that a replacement may be issued.

**\* PLEASE ASK YOUR RENTERS TO USE THE GUEST PASSES WHILE IN THE COMMUNITY AND THEN LEAVE THEM IN YOUR HOME WHEN THEIR STAY IS OVER, SO THE NEXT RENTER/GUEST WILL HAVE THEM.**